

7 September 1979

MEMORANDUM FOR: [REDACTED] Planning Officer, NFAC/P&PS

THROUGH : Executive Officer, OPA

FROM : [REDACTED] Chief, Analytical Methods and External Research Staff

SUBJECT : Comments on COTR Manual

1. The NFAC COTR Manual will be very useful to OPA COTRs, particularly those who are new to contract management. Having all of the forms in one place and a coherent description of the competitive bidding process will be very valuable for them.

2. There is one big gap in the manual, however, and that is the omission of the requirement to report Foreign Affairs Research contracts to the Department of State, via the CIA Coordinator for Academic Affairs. I have alerted [REDACTED] to the existence of the draft manual and he said that he would be in touch with you about filling this void. My sense of the reporting process is that reference to the requirements should come on page 17, since reporting should follow shortly after the signing of the contract (unless sensitive foreign travel is involved, when reporting prior to the signing of the contract is mandated).





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DEPARTMENT OF STATE

Washington, D.C. 20520

August 16, 1979

MEMORANDUM

TO: OASD/ISA/NA - Mr. Jim Woods
OASD/ISA/NEASA(PA) - Ms. Renee Joyner
CIA(NIO-Africa) -
CIA(NFAC/CAR) -
Commerce - Ms. Sally Miller
AID(DS) - Mr. Miloslav Rechcigl
ICA(PGM/RNA) - Mr. Bob Hartland
ICA/AF - Mr. Jack Hedges
NSC - Mr. Jerry Funk

FROM: INR/XR - Joseph P. Smaldone *Joe*

SUBJECT: External Research on Africa

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I would like to share with you the attached summary of the Department's external research projects on Africa during FY-79. As you can see, the Bureau of African Affairs preferred conferences and seminars to studies!

We are now planning the FY-80 program. Good ideas are welcomed from any quarter. If you have any comments or suggestions for conferences and studies next year, please give me a call on 632-3966. I'd be especially interested in candidates for joint sponsorship by State and your agency.

Attachment:
As stated

INR/XR:JSaldone:ljp
8/17/79:x23966

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